



Funding Partners
330 S. College Avenue, Suite 400
Fort Collins, CO 80524
970.494.2021 970.494.2022 Fax
info@fundingpartners.org

Down Payment Assistance Loan File Checklist

Please fax or email the following documents to our office for review. You will be provided a loan commitment letter within 48 hours of receipt of the following items.

- _____ Completed typed 1003
- _____ Initial Loan Estimate for Subject Property
- _____ Bank Pre-qualification Letter or Lender Loan Approval or AUS Findings
- _____ Income Verification **(Last federal tax return*, plus W-2's, plus 30-day pay stubs)**
*for self employed borrowers 2 years tax returns and YTD P&L
- _____ Purchase Contract
- _____ Home Ownership Training Certificate (copy)
- _____ Mortgage Broker State License Number _____

Requested Programs: _____

Primary Borrower: _____ Co-Borrower: _____

Closing Date: _____ Location: _____

Title Company: _____ Contact: _____

Phone: _____ Fax: _____

Hazard Insurance Agent: _____
(Please provide name of insurance agency providing blanket coverage for HOA/Condo projects)

Phone: _____ Fax: _____

Lender: _____ Originator: _____

Phone: _____ Fax: _____

E-Mail: _____

Comments: _____
